



Onondaga Workforce Development Board Meeting
Friday December 13, 2024
12:00PM
CNY Works, 960 James Street, Onondaga Conference Room

Attendees: Tony Baird, John Camp, Deka Dancil, Brian Donnelly, Rebecca Fracchia, Jeanne Morelli, Anne Napper, Peter Naughton, Meg O'Connell, Eric Peckham, Larry Schiavone, Ann Marie Taliercio, Mari Ukleya, Monica Williams, Rosemary Avila, Sheryl Bowman (Remote)

Jeanne called the meeting to order at 12:04 pm

Presentation by Bonadio on annual audit. CNY Works team has done a tremendous job as always.

Shelby from Bonadio shared a presentation. Introduced herself and Keely. Thanked the finance team for all their hard work. 2024 audit is substantially completed. Overviewed executive summary. No issues to bring to your attention. Reviewed statement of financial position. Slight delay in funds due to billing issue with Empire State Development (ESD). New lease on the books this year. Debt line new this year, \$400,000 line of credit. Statement of activities reviewed – revenue of \$6.7 million. Youth programs were able to serve an additional 100 youth. Key Ratios reviewed – days of revenue in AR. Increased to prior years due to receivables from ESD. A-Score determined by Bonadio it benchmarks CNY Works to other organizations similar using different benchmark ratios. CNY Works A-score 68. Increased from prior years. Haven't finished other organizations so don't have their A-Scores yet. Other required communication reviewed – overall another great year and pleasure to work with financial team. Questions? Jeanne – please explain what you were auditing. We had one youth we couldn't find a signed pay rate sheet, a form saying they were eligible they couldn't find. This year we edited 25 folders and 1 missing. This is significant improvement from years past. Questions? Concerns? Jeanne stated that we're fortunate to come out with a good audit every year. Nice to see a score increase from last year. Rosemary – thank you to Judi, and Courtney and Kim and operations.

Minutes from August 9th meeting presented.

Motion to approve minutes:

Move – Eric Peckham

Second - Mari Ukleya

All in favor. Motion carried.

Cayuga and Iroquois room renovations. In order to expand we need to hire more individuals. We have configured the Cayuga training room to add 8 more staff. Taking wall down, adding cubicles. County paying through \$50,000 grant. Motion to spend money? What are total costs?



We don't have contractor quote yet. Brian County Executive did not restrict on how this money needs to be used. Eric – one quote for each contractor? Using Jim approved by Lou, the landlord of our building, using JTRS so there's cohesion of furniture, no cost from F1 to run lines.

Motion to begin Cayuga renovations:

Move – Rebecca F move,

Second - Meg O'Connell second.

All in favor. Motion carried.

One Stop System Operator (OSSO) - approving for 1 more year. Eric – was there a problem with invoicing in the beginning? Has that been resolved? Are we on track with them contractually?

Judi – we were 2 years behind but now on track now about 6 months behind. Eric – we don't have the contract any changes or price changes? No.

Motion to approve OSSO contract for 10/01/24 – 09/30/25:

Move - Anne Napper

Second - Mari Ukleya second.

All in favor. Motion carried.

Financial Reports

Judi reviewed financial reports. Talked about spending. Reviewed all four reports. We can request waivers of the 80% spending. Any specific questions please let Judi know.

QUEST – Eric Individual Training Accounts (ITAs) are we making ground? We're short by quite a bit right now. Rosemary – we're doing outreach, meeting with M.J. and her team bi-weekly to discuss enrollments, on the right track. HVAC class is coming soon. Hopefully an extension might be granted.

AER report Meg O'Connell question why liability online? – Office of Temporary and Disability Assistance (OTDA) we had \$600,000 only spent \$430,000 need to return the underspent but haven't received permission to do that yet. That was a surprise grant that was given to us quickly.

Rosemary – concerned we aren't spending youth money Youth Employment Program (YEP) but not overly concerned they're going to take it away.

Syracuse Build and ESD grant was reviewed by auditors, we have a grant that we can't draw money from ESD, had to take out line of credit to cover that spending. We've spent \$482,000. That's an expensive grant and we don't have any reimbursement from ESD. Judi – we're very close to being authorized to invoice them. Jeanne – each cohort \$160,000. It is financially impossible that there's no way we can pay for an 8th cohort it would be very fiscally irresponsible of us to spend money we don't have. This is a very very important program. CNY Works staff doing everything we can to find money to run this program. Aimee Durfee here with us today. Aimee any information? Ebony who used to work for CNY Works the manager of this program right now and I'll have to have a discussion with her about running cohort 8. Eric – Syracuse Build started by CenterState, then fully put under CNY Works 2023, CenterState was passing



money to CNY Works, then ESD grant was turned over to CNY Works. We're not the only organization that has problems getting funding from ESD. Brian Donnelly – It's an onerous process to get funding from ESD. Eric – are they funding On-Ramp? Yes. Discussion continued. CNY Works is paying interest owed on line of credit that ESD won't reimburse the agency for. Will we have to suspend cohorts indefinitely if we're two years behind in ESD reimbursing CNY Works? Judi stated that we have over 100 invoices to send them it will take 3 – 6 months to get reimbursed, hoping not to pause indefinitely. Eric – are we doing too much with Syracuse Build if paying roughly \$50,000 in interest when we could be using that money to do good things with? Eric asked who is the head of ESD? Brian answered, not critical of the State but it's state money and there is no such thing as free money and they are just very thorough in releasing funds. Jeanne – point out to the Board this is a very frustrating process, but staff are working very hard on trying to find a way to make sure this continues. If anyone is aware of any grants out there to help, please let us know.

Meeting adjourned 12:53pm