

CNY Works Board of Directors Meeting
Friday August 11, 2023
12:00pm
960 James Street, Syracuse, NY 13203

Jeanne Morelli Board Chair called the meeting to order at 12:03...

OSSO report David Furney – took over earlier this year. Three partner meetings so far. First meeting had activities to determine what partners need. Found 3 points – expanding work groups into 3 teams they are XXX...Developed share point and use for professional development no restriction on it so anyone can access. Have an osso email address. Creating email addresses like referrals@cnyworks.com, they go to OSSO and can triage the email. (ASK DAVID TO SEND ME HIS REPORT)...Jeanne – are partners finding this process useful and engaging? Our first meeting not a lot hope to see that increase as we move forward and get a clear understanding from CNY Works what the career center needs.

Dave Goodness – Program...

Randy – audit meeting with Sue soon. No questions what this committee does.

Inclusive Committee – Erin McDONald, new Dir. Had 2 meetings – one part resource community fair here at CNY Works open to the public, then having a hiring fair open to public. Looking at increasing capacity at Career One Stop for individuals with disabilities. Jeanne – always looking for individuals to join these committees.

Rosemary – introduced Erin, Amanda Clarke Youth Dir has resigned next Thursday last day. 228 applicants. Announced my resignation.

New board members – tabled not here. Jeanne explained the balance between business and community members on the board.

Consent agenda – includes financials, and many policies. Jeanne – Eric need more information? No all set. Jeanne explained a consent agenda again briefly.

Syracuse Build supportive services policy – pulled out of consent. Chris used foundation of current CNY Works supportive services policy. Questions at Executive Committee that were addressed. This policy uses Syracuse build money to support customers and without this policy it is hard to support those decisions. This is for customers not funded by WIOA. Chris reviewed page 2 on what the supportive services will be that are covered including legal fees.

Other approvals –

CNY Works Line of Credit – allows us in the event we need cash to perform the work that we do. Sometimes we have to wait for our funding from the State especially during the summer. Allow us to meet obligations timely if we don't have state funding. Talked about this a few months ago but didn't capture motion and who made it. Rosemary explained how our cash flows and not

getting checks out timely because we haven't gotten state funding. Recommending we allow for a \$500,000 line of credit.

Cleaning Pros – this is for another year for CNY Works cleaning company. Allows us to maintain the cleaning company. No cost increase. Sharon – what renewal are we in? second.

Function One – this is for another one year renewal. Questions – are they doing this technology room upgrade? No, usherwood.

401(K) match 100% up to 6%. Vesting schedule – 4 years based on fiscal year and 1000 hours each year.

Budget modification for OSSO – this is to be more consistent with how we're paying. OCC submits a time schedule with staff hours and it becomes cumbersome. Judi reviewed the handout and talked about year 1. And suggesting paying a consistent amount on a regular schedule. Instead of the time study we'll receive the deliverables to pay on. OCC submits those deliverables based on the RFP quarterly. They've been even more instrumental than the RFP spells out and we're grateful. We'd like to remit to them the rest of the balance on year one and year two. Sharon – what is the renewal term? 4 year renewal. Sharon – what would year 3 and 4 be? They submit their quarterly reports, we ensure they are in align with the RFP, then remit payment as $\frac{1}{4}$ of the annual agreed amount. Eric – have they been meeting the deliverables the last few years? Yes, they've submitted their reports. They've reflected just Nicole Schlater's time and didn't reflect everyone at OCC who was helping including their IT time, professional resources. It is too hard to track everyone's time at OCC so we are requesting quarterly reports to show deliverables. Judi explained that the RFP budget was submitted based on hours but there's nothing in the RFP says we have to bill hourly but they do have to give us deliverables. Jeanne – please include the OSSO quarterly reports with the Board documents.

Not a vote, but anyone opposed to us continuing our contracts without a vote? No response.

Agenda closed 12:40pm. Going into executive session.